

**ANNUAL MEETING of
BRETtenham AND KILVERSTONE PARISH COUNCIL
to be held in the Kilverstone Estate Office
on Tuesday 12 May 2026 after AGM at 18.30**

AGENDA

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| 1. | Election of Chairman and Vice Chairman
The Chair to sign a declaration of acceptance of office | [Current] Vice Chairman
Chair/RFO |
| 2. | Members Register of Interests | [New] Chairman
[hereafter]/Councillors |
| 3. | Attendance | Chairman |
| 4. | Any Declared Matters of Urgent Business | Chairman |
| 5. | Any Declarations of Interest | Chairman |
| 6. | Minutes of Meeting of 10th March 2026 | Chairman |
| 7. | Matters Arising
a. Noticeboards
b. Approval of Subscription to Norfolk PTS | Chairman
Chairman
Clerk/RFO |
| 8. | Annual Review of Internal Controls | Clerk/RFO |
| 9. | Financial Report | Clerk/RFO |
| 10. | AGAR
a. To consider whether to exempt from an external audit
and if so to authorise the Clerk and Chairman to sign the form.
b. To review the Annual Governance and Accountability Return
(AGAR) 2025/26 Part 2PM:
1. Approve and Sign Section 1 – Annual Governance
Statement 2025/26.
2. Approve and Sign Section 2 – Accounting Statements
2025/26. | Clerk/RFO |
| 11. | Planning
a. Breckland Local Plan - Update | Chairman |
| 12. | Greater Thetford Partnership | Councillor Bick |
| 13. | Kilverstone Alms Houses | Councillor Skirving |
| 14. | Reports by Members
a. Rural, Environmental and CPRE
b. Community Safety | Councillor Wright
Councillor Bick |
| 15. | Correspondence for information¹ | Chairman and Clerk |
| 16. | Dates of Next Meetings | Chairman |

Will parishioners please notify the Clerk if they wish to attend the meeting by emailing
clerk@brettenhamandkilverstonepc.co.uk

¹ Correspondence can be made available for inspection by request after the meeting.
Brettenham and Kilverstone Parish Council – Agenda for 12th May 2026