

MINUTES of BRETtenham AND KILVERSTONE PARISH COUNCIL MEETING
held at the KILVERSTONE ESTATE OFFICE
on 13th August 2024 at 1900

1. **Attendance** The following were present: Councillors Engwell, Dawson, Hughes, Exton, Bick, Skirving and Wright
2. **Any Declared Matters of Urgent Business**
 - a. **Resignation:** Councillor Engwell announced his resignation as Chairman and Parish Councillor. Councillor Kybird was not able to attend but had emailed his thanks for Councillor Bick to read out, expressing his sincere thanks for all of Councillor Engwell's work as Chairman. Councillor Bick then presented Councillor Engwell with a gift from the councillors. Councillor Engwell expressed his thanks and then took his leave. Clerk has informed BDC.

Vice Chairman Bick then asked for nominations to take the chair of the Parish Council. Councillor Dawson proposed and Councillor Skirving then seconded the motion to nominate Councillor Bick as Chairman. This was carried unanimously.

RESOLVED: Councillor Bick be elected Chairman for the rest of the ensuing year.

The Chairman then asked for nominations for Vice Chairman. After some discussed the Chairman then proposed and Councillor Wright seconded the motion that Councillor Skirving be elected as Vice Chairman. This was carried unanimously.

RESOLVED: Councillor Skirving be elected the new Vice Chairman for the rest of the ensuing year.
 - b. **Rushford Bus Shelter:** A quote has been obtained (£1225 to repair and £864 to demolish) but it was deemed necessary to obtain a second quote – Councillor Exton to action. The possibility of a grant was briefly discussed, however, this might not be available as there is currently no regular bus service.
 - c. **POS Fencing:** Two contractors have been approached but no quote have been forthcoming. It was felt perhaps that the job may not be substantial enough for parties to be interested in undertaking. After discussion Councillor Exton offered to pass on details of another contractor to the Chairman.
 - d. **Orchard Scheme:** It was reported that Top Garden Services had been approached regarding watering any trees planted and they will be asked to provide a quote; this will be compared to the cost of using the water supply from a resident with a hose purchased by the PC. With regards to the planting of any trees it was agreed to design a leaflet to be delivered to all residents asking if they would be prepared to help with the planting and maybe even the possibility of adopting or sponsoring a fruit tree. Chairman and Vice-chairman to design a leaflet to be approved at the next meeting.
3. **Any Declarations of Interest** There were none.
4. **Minutes of the Meeting** These had been circulated previously the minutes were duly signed the new Chairman.
5. **Matters Arising** The matter of adding new signatories to the Lloyds Bank account was discussed and it was agreed that the clerk would contact Lloyds Bank to check what the procedure was as it might make a difference whether or not a councillor was a Lloyds customer. Clerk to report back at the next meeting.

6. **Reports by Members**

- a. **Environmental, CPRE and Rural** There were none.
- b. **Community Safety** There was none, though another accident was reported on the Rushford bend.

7. **Correspondence for information**

None

8. **AOB**

a. It was reported that the missing 'Arlington Way' Sign had been reported to Breckland Council and that it might take up to 4 months for it to be replaced.

9. **Date for next meeting**

- 10th September 2024

There being no other business, the meeting finished at 19:40hrs

Minutes agreed:

R Bick
Chairman

Date: