

MINUTES of BRETtenham AND KILVERSTONE PARISH COUNCIL MEETING
held at the KILVERSTONE ESTATE OFFICE
on Wednesday 20th July 2022 at 1900

1. **Attendance** The following were present: Councillors Poulter, Engwell, Wright, Dawson and Hughes

Apologies were received and approved by the Chairman: Councillor Bick

Also in attendance: Councillor Robert Kybird, Breckland Council.

2. **Any Declared Matters of Urgent Business** There were none.

3. **Any Declarations of Interest** There were none.

4. **Minutes of the Meeting 20th July 2022** These had been circulated previously, were agreed and duly signed by the Chairman.

5. **Matters Arising** There were none.

6. **Financial Report**

- a. The following was reported:

Treasurer's Account

Balance CF at 13 April (Last Report):	£	10,771.59
---------------------------------------	---	------------------

Payments Out:

Chq 321: SPC Printers - Jubilee Flyers	£	65.00
Chq 322: Top Garden Services	£	81.00
Chq 323: M Engwell Refund - Jubilee Drinks	£	62.52
Chq 324: VOID	£	-
Chq 325: A Poulter Refund - Jubilee Supplies	£	303.12
Chq 326: Clerk Refund - Extended Laptop Warranty (3 years)	£	64.67
Chq 327: Parish Online Subscription	£	36.00
Chq 328: Top Garden Services	£	81.00
Chq 329: Clerk Remuneration Apr-Jun 2022	£	520.20
Chq 330: HMRC PAYE Tax	£	16.40
Chq 331: Top Garden Services Invoice 1220	£	99.00
	£	1,328.91

Payments In:

VAT	£	165.33
POS Rent 2022/23	£	100.00

	Payments In Subtotal	£	265.33
Balance at 20 July 2022		£	9,708.01
Business Instant Access Account			
Balance at 20 July (includes interest May, June & July 22)		£	<u>11,582.12</u>
Balance All Accounts at 20 July 2022		£	<u>21,290.13</u>

7. Planning

- a. **Breckland Local Plan** – The following was reported by Councillor Kybird:
 - (1) The Cabinet will partially review the local plan on Monday followed by a full review by end of 2026.
 - (2) Call of sites produced three times the expected results. A redacted summary will be issued later in July.
 - (3) Buckenham Neighbourhood Plan to be approved (82% approval rating)
 - (4) Land at Snetterton has been allocated to officers as a growth area and approval has been granted for a feedmill.
 - (5) BDC still to make a bid for Shared Prosperity Fund for 2024/25.
- b. **B&K JNP Review.** Chairman still to make contact with Croxton Chairman. The chairman stated that we need to review the JNP, if only to make changes to the map.
- c. **Firsfield Solar Farm Application** [DC/22/0445/FUL | Planning application - ground-mounted photovoltaic solar arrays together with substations, inverter/transformer stations, grid connection infrastructure, grid cable route, site accesses, access gates, internal access tracks, security measures, storage compound, and ancillary infrastructure, landscaping and biodiversity enhancements | Land East Of Firsfield Bowbeck Bardwell Suffolk \(westsuffolk.gov.uk\)](#). It was reported that the contractor had decided to route the construction vehicles through Rushford village and over Rushford Bridge in order to avoid one of 2 villages in Suffolk. This decision had been taken without consultation with Brettenham & Kilverstone PC, Breckland Council or, even Norfolk County Council. After full discussion it was agreed that the PC should object to the planning application and write a letter of complaint about the lack of consultation to the contractor and to the West Suffolk District Council.

8. Greater Thetford Partnership

No current updates.

9. Kilverstone Alms Houses

- a. It was reported that a heating check had been carried out by PDH Ltd at no. 2 and a report is now available on both properties. A separate meeting to be arranged to discuss way forward to rectify the many issues.
- b. Almshouse Association have now confirmed that it is not possible to register the PC for VAT.
- c. No progress with M&G on identity confirmation, though M&G have not been in contact recently.

- d. Barclays Bank had an opening balance of £27,373.12, with an income of £1,740.04 (rent) and £28.97 (M&G). An invoice had to be paid in the amount of £93.50 for the Septic Tank (via the Kilverstone Estate). A cheque for £1,334.40 in payment to Peter King Electrical still has not been paid in, though most likely due soon. The closing balance is now £29,048.63.
- e. After discussion on bringing down electricity costs, suggestions were made to either convert the electricity in the property to Economy 7 or to invest (via grants) in solar panels.

10. Reports by Members

- a. **Rural, Environmental and CPRE** Nothing to report other than the extremely dry weather, potentially causing fire hazards.
- b. **Community Safety** The following was reported:
 - i. The next Parish newsletter published by the police will have a new format. They will no longer be providing local crime data although this information can be obtained from the national police website, www.police.uk/pu/your-area/Norfolk-constabulary. The new newsletters will be published in line with the local SNAP meetings and should reflect more of the type of information the public would like to see following a review. Updated newsletters should be available from June, depending on the dates of future SNAP meetings.
 - ii. The PC will need to consider if they want to bid in the next round of Parish Partnership funding for 2023/24. The PC had declined to apply this year for a SAM2, as they thought they were not able to comply with Highways requirements, however, there may be an opportunity to share with other PCs or Town Councils, e.g. it may be possible to share a SAM2 with Croxton or Thetford.
 - iii. No further update on the use of covert cameras on Peddars Way.
- c. **Rushford Traffic Survey** A traffic survey of one week only had been carried out without notice and a cost has been indicated by the surveyor. To be followed up by the Chairman.

11. Correspondence for information

The clerk reported a telephone message and follow up conversation with a resident of Rushford about a pothole on Spalding Chair Hill Road; the resident wanted to know who was responsible for maintenance. The area indicated is just after the Rushford Bridge and is Suffolk County Council. Clerk to inform the resident.

12. AOB

- a. It was reported that a Farm Machinery Auction will take place on Shadwell land near Arlington Way. Various safeguards and security have been set in place due to the extremely dry weather, however, it was suggested that the Fire Services Department be informed so they could be on standby.
- b. It was also reported that the recent Rushford 'Endurance' Event had not been broadly advertised which had caused some confusion.

13. Dates for next meeting

16th August 2022 at 1900 in the Kilverstone Estate Office (Provisional)

20th September 2022 at 1900 in the Kilverstone Estate Office (Full)

The meeting finished at 19:50

Minutes agreed:

A M Poulter OBE
Chairman

Date: