

MINUTES of BRETtenham AND KILVERSTONE PARISH COUNCIL MEETING
held at the KILVERSTONE ESTATE OFFICE
on Tuesday 8 February 2022 at 1900

1. **Attendance** The following were in attendance: Councillors Poulter, Engwell, Sexton Bick, Dawson, Wright and Hughes

Also In Attendance: Councillor Kybird (BDC)

Apologies received from: Councillors Chapman-Allen and Askew

2. **Any Declared Matters of Urgent Business** There were none.
3. **Any Declarations of Interest** There were none.
4. **Minutes of the Meeting** These had been circulated previously, were agreed and duly signed by the Chairman.
5. **Matters Arising**
There were none.
6. **Financial Report**
a. The following was reported:

Treasurer's Account

Balance CF at 14 December	£	9,708.61
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Payments Out:

Cheque No. 312: Top Garden Services Inv 24	£	189.00
Payments Out Subtotal	£	189.00

Payments in:

50% from BTO	£	157.50
Payments In Subtotal	£	157.50

Balance at 8 Feb 2022	£	9,677.11
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Business Instant Access Account

Balance at 8 Feb (includes interest Jan)	£	11,581.54
Balance All Accounts at 8 February 22:	£	21,258.65

- b. **Budget 2022/23:** It was reported that the quote had been received for the Riverside Path maintenance and POS, which was identical to the previous year. After discussion it was unanimously agreed that the quote was acceptable.
- c. **Precept 2022/23:** It was reported that the Chairman had submitted the precept form requesting £6000 for the ensuing year.
7. **Planning - Breckland Local Plan/JNP**
a. Councillor Kybird recommended waiting until the NPPF White Paper had been published before any review work took place with regard to the JNP. The Chairman

- agreed to contact Andrea Long to ascertain whether she would be able to help.
- b. **Planning Applications:** Consultation [3PL/2021/1319/D](#) (Reserved Matters application relates to Sub-Phase 1b of the consent and seeks permission for 225 dwellings, public open space and associated infrastructure and details relating to layout, scale, appearance and landscaping following outline permission 3PL/2011/0805/O. After brief discussion it was agreed that the clerk respond with 'No Comment'.

8. **Greater Thetford Partnership**

The following was reported: Meeting held at 2.00pm 8th Feb. Assistant Director of Economy and Growth for Breckland gave a presentation which included Future Thetford, an initiative which will consult residents and hold workshops to determine priorities for the town centre and surrounding area. "Hatch and We Made That" are architects and consultants who deal with town planning strategies and will use feedback from the workshops and also use evidence from the Hemingway Design place branding project to identify priorities and how any issues can be addressed. Although the results should complement the work done by the GTP it would seem that some of the suggestions overlap what is already in the GTP objectives. A presentation by Flagship concentrated on the feedback they have received from residents and owners on the Abbey Estate and how they are going to proceed.

In 2023 the land required for the first primary school is due to be handed over and construction should be finished by 2025. Details regarding a new cemetery and short term investment to increase capacity for Grove and School Lane were not available.

The PC Representatives are concerned that the Partnership has become very Thetford orientated at the expense of the Greater Thetford area. Moreover, the Board does not seem to be paying sufficient attention to the more strategic issues facing the Partnership if the Vision and Aim are to be delivered. The PC Representatives are due to meet with the Partnership Chairman to discuss these concerns and the general way forward.

9. **Kilverstone Alms Houses**

- a. **Financial Update:** A bank balance of £26,352.51 was reported.
- b. **Signatories:** It was reported that the Barclays account had been changed and the account now had two signatories, and that the change of address had been completed. It was agreed that it would be prudent to have three signatories for each savings account (M&G and CCLA). The Chairman, Vice Chairman and Councillor Hughes to meet to implement the Trust's change of address and the Account correspondence recipient's address and signatories.
- c. **Appointment of independent Examiner for FY 21/22**
A new independent examiner having been found it was proposed by Councillor Dawson and seconded by Councillor Bick to appoint Mr E Beaton. This was carried unanimously.

RESOLVED: To appoint Mr Beaton as the Trust Independent Examiner.

d. **Works at the Bungalows**

- i. A new tap replacing a faulty one had been fitted.
- ii. A full electric survey had been carried out in both bungalows and some problems identified to be resolved. Ongoing problems with the underfloor heating were reported, in particular the controllers.
- iii. The thermostats do not appear to have a cut-out and a specialist to be

- consulted.
- iv. A meeting to be arranged with the Chairman, Vice Chairman and Councillor Hughes to establish the necessary works needed.

10. **Peddars Way**

The Chairman had written to Councillor Askew (NCC) to outline the problem of the otter electric fence wire on the public right of way side of the fence and counter the previous NCC line that it is not illegal and thus must be safe. It will report back once an answer is received from NCC.

11. **Donation Request** A request had been received and circulated by the clerk from Norfolk Advice Bureau requesting a donation. After discussion, it was decided that a donation was not considered appropriate.

12. **The Queen's Platinum Jubilee** The Jubilee Celebration was discussed at length and various options considered including having a celebration, with possible beacon, at Brettenham, Kilverstone, Rushford and Arlington Way. Vice Chairman to look into possibilities.

13. **Reports by Members**

- a. **Rural, Environmental and CPRE** Nothing to report

b. **Community Safety**

- i. There was little to report, no crimes reported. Councillor Bick had attended "Teams" STAG meeting on 6th Jan and there was nothing to report from the meeting except that illegal scrambling/motor bike riding is still one of their priorities.
- ii. PC Gilluley asked for advance warning of any activities that may require a police presence so she can add them to their events calendar.
- iii. As illegal off road use is continuing, contact will be made with All Terrain UK to see if they can assist in any way.
- iv. Latest newsletter had been circulated and placed on the website.

14. **Correspondence for information**

No correspondence.

15. **Dates for next meeting**

Wednesday 9th March at 1900 in the Kilverstone Estate Office (Provisional)

Wednesday 13th April at 1900 in the Kilverstone Estate Office (Full)

Wednesday 11th May at 1900 in the Kilverstone Estate Office (Annual Meeting of Parishioners, AGM and Full PC)

Tuesday 7th June at 1900 in the Kilverstone Estate Office (Provisional)

The meeting finished at 8:20pm

Minutes agreed:

A M Poulter OBE
Chairman

Date