

**MINUTES of BRETTHENHAM AND KILVERSTONE PARISH COUNCIL MEETING**  
**held at the KILVERSTONE ESTATE OFFICE**  
**on Tuesday 20<sup>th</sup> September 2022 at 1900**

1. **Attendance**           The following were present: Councillors Engwell, Bick, Exton, Wright, Dawson and Hughes  
  
Apologies were received and approved by the Vice Chairman: Councillor Poulter  
  
Apologies also received from: Councillors Kybird and Chapman-Allen (BDC)
2. **Any Declared Matters of Urgent Business**                           There were none.
3. **Any Declarations of Interest**   There were none.
4. **Minutes of the Meeting**   These had been circulated previously, were agreed and duly signed by the Vice Chairman.
5. **Matters Arising**   There were none.
6. **Financial Report**
  - a.   There were no financial updates.
  - b.   The clerk reported that she had started on the budget and asked for thoughts on potential expenses. The following were suggested:
    - Expenses towards a SAM2 together with the Parish Partnership
    - Commemorative trees for each parish in honour of the late Queen or possibly the King's coronation
7. **Planning**
  - a. Breckland Revised Planning Policy: No Breckland representative was present to report
  - b. B&K JNP Review: The meeting to update B&K's and Croxton's JNP still needs to be arranged. Vice Chairman reminded all that as Croxton was to lose part of its territory to Thetford, the map will need to be updated. The clerk advised that the Croxton's Chairman's email had been changed and confirmed that the Chairman was aware of attempts to arrange a meeting.
  - c. Planning Applications:
    - (1) With regard to the consultation issue with West Suffolk Council planning application with an impact on Rushford, the clerk confirmed that she had objected on behalf of the PC.
    - (2) There were no new planning applications

8. **Greater Thetford Partnership**

It was reported that the meeting had been postponed and no new date had been set. A summary was provided that included the following items:

- a. The development of Thetford Station to enhance accessibility and facilities at Thetford Station; Greater Anglia has submitted for a new footbridge.
- b. Efforts are also being made to secure extra car parking to help support the planned expansion of primary health care facilities at the Healthy Living Centre.
- c. Ongoing work to find a way to expand the capacity of the two existing GP surgeries in Grove Lane and School Lane and the longer term capital investment in a new facility as part of the SUE.
- d. Progress on A11 junctions has slowed down due to working group meetings being postponed.

9. **Kilverstone Alms Houses**

- a. It was reported that a meeting is due to be arranged with Chairman, Vice Chairman and Councillor Hughes to discuss the next steps to resolve issues with heating, shower room and floor levels in Bungalow 2 and the heating in Bungalow 1 as well as issues arising from the heating check by Paul Howlett.
- b. Councillor Hughes now has online access to the Almshouse Association.
- c. Chairman/Vice Chairman to speak to Councillor Kybird.
- d. If required, the Vice Chairman still to seek informal legal advice as to a way forward.
- e. The Breckland Council building inspector has attended Bungalow 2 as this was never signed off following completion. At least one issue has been identified and a full report is being awaited.
- f. Bungalow 2 had water coming through the ceiling; ACW Building Services were contacted and repaired/replaced a pipe from cold water tank to immersion heater tank; invoice has been paid in the amount of £180.00. The ceiling will have to be made good at a later date.
- g. Bungalow 1 still unchecked.
- h. Income for July/August was £1,556.04 and outgoings were £1,334.40 for the same period (Peter King Electrical)
- i. Bank balance at £29,270.27 as at 26/08/22.
- j. No update from M&G or CCLA.

10. **Reports by Members**

- a. **Environmental and CPRE** Nothing to report
- b. **Community Safety** No significant issues were reported but monthly newsletters will no longer be produced. The Norfolk Police website shows no incidents at all in B&K although their latest figures are for June 2022.

The Crime Commissioner has started 'Time to Talk' sessions where Norfolk residents can talk to him to raise issues. These sessions will be complemented by tours of towns and villages across Norfolk. There was a session advertised for 2<sup>nd</sup> September but no other dates are currently published. A request for a meeting can be submitted with the PCC via the website. Councillor Bick to attend the Thetford STAG meeting on 6<sup>th</sup> October.

- c. **Rushford Traffic Survey** It was reported that around 5500 vehicles were clocked in both directions of which 68% broke the speed limit, 31% was recorded as doing over 35mph so tickets would have been issued (if a speed trap had been used) and 3.4% would theoretically have gone to court as their speed limit was recorded as being 45% over the speed limit. The mean speed was 33mph overall

and 85% of drivers were driving at 39mph or less.

d. **SAM2 Bid**

The Parish Partnership Funding for 2023/24 is available now for bids and it was reported that if the PC wanted to bid for a SAM2 the following had to be observed:

- PC will have to provide 50% of the £1500 cost for the basic model and £1800 for the SAM2 to include data collection. Cost could increase with optional extras such as a 2<sup>nd</sup> set of batteries (batteries need changing every two weeks)
- The SAM2 can only remain in one position for 4 weeks and cannot return to the same position for 8 weeks. This means that at least 3 locations need to be identified for effective deployment or perhaps join forces with another PC.
- The NCC has to agree to the location of these sites
- Training would be provided by the manufacturer.
- The data download would have to be to an android laptop.

This was then discussed at length and various issues identified e.g. the fact that it had to be battery operated and could not be solar powered. Also discussed was borrowing a SAM2 from an adjacent PC to see if it would make any difference to traffic speeds and whether purchasing one would be a worthwhile investment. It was recalled that Councillor Askew had mentioned potential funds available from his 'pot'. Other traffic control measures were discussed but no immediate decisions were made.

11. **Correspondence for information**

No correspondence of interest although it was reported that the website had been updated and maintained as per Breckland's and NALCs guidance in view of the mourning period.

12. **Dates for next meeting**

15<sup>th</sup> October 2022 at 1900 in the Kilverstone Estate Office (Provisional)

30<sup>th</sup> November 1900 in the Kilverstone Estate Office (Full)

The meeting finished at 20:15hrs

Minutes agreed:

M Engwell OBE  
Vice Chairman

Date: