

MINUTES of BRETENHAM AND KILVERSTONE PARISH COUNCIL MEETING
Held by Zoom (due to Pandemic)
on 13 October at 1900

1. Attendance

The following were in attendance: Councillors Poulter, Engwell, Bick, Wright and Hughes

Apologies were received and approved by the Chairman: Councillor Holmes-Stuart and Dawson

Also in attendance: In attendance: Councillors Chapman-Allen, Kybird (BDC); Askew (NCC).

2. Any Declared Matters of Urgent Business There were none.

3. Any Declarations of Interest Councillor Wright – by way

4. Minutes of the Meeting These had been circulated previously, were agreed and will be duly signed by the Chairman once printed off.

5. Matters Arising There were none.

6. Financial Report The following was reported:

Treasurer's Account

Balance CF at 1 Sep 20 (Last Report):

£
7,087.52

Payments Out:

Cheque No. 268: Top Garden Services Grass cutting tc. July 20	£ 81.00
Cheque No. 269: Top Garden Services Grass cutting etc. Aug 20	£ 81.00
Cheque No. 270: Top Garden Services Grass cutting etc. Sep 20	£ 81.00
Cheque No. 271: Breckland Council GTP Manager Contribution	£ 500.00
Cheque No. 272: VOID	£ -
Cheque No. 273: Clerk Pay (Jul-Sep 20)	£ 493.80
Cheque No. 274: Clerk Tax	£ 39.20
Cheque No. 275: AMP Reimbursement Zoom Subscription Apr-Oct	£ 100.73
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Payments In Subtotal	£ 1,376.73

Balance at 1 Sep 20

£
7,107.25

Business Instant Access Account

Balance at 13 Oct 20 (includes interest Sep-Oct 20) £
11,579.97

Balance CF at 1 Sep 20 (Last Report): £ **7,087.52**

Payments Out:

Cheque No. 268: Top Garden Services Grass cutting tc. July 20	£	81.00
Cheque No. 269: Top Garden Services Grass cutting etc. Aug 20	£	81.00
Cheque No. 270: Top Garden Services Grass cutting etc. Sep 20	£	81.00
Cheque No. 271: Breckland Council GTP Manager Contribution	£	500.00
Cheque No. 272: VOID	£	-
Cheque No. 273: Clerk Pay (Jul-Sep 20)	£	493.80
Cheque No. 274: Clerk Tax	£	39.20
Cheque No. 275: AMP Reimbursement Zoom Subscription Apr-Oct	£	100.73

Payments In Subtotal £ 1,376.73

Balance at 1 Sep 20 **£ 7,107.25**

Business Instant Access Account

Balance at 13 Oct 20 (includes interest Sep-Oct 20) £ **11,579.97**

Balance All Accounts at 13 Oct 20: £ **17,290.76**

7. POS Fencing Repair

Severe damage to some 40 of the horizontal lintels were reported. The Vice Chairman has obtained a quote that seems very reasonable compared with the last repair, which came to £950 for all the work. It was unanimously accepted to proceed with the repair as soon as possible due to Health and Safety concerns.

8. Internal Auditor

The Clerk reminded the PC that a new Internal Auditor would have to be appointed for next year, as Mrs Herries had performed her duty for the last time this year. Two suggested candidates: Helen Carrier and Robin Goreman have both been recommended by other clerks. Remuneration very similar, though Helen Carrier offers a fixed fee of £55.00. It was unanimously agreed to appoint Helen Carrier

9. Village Signs Repair

The clerk reported that match funding would normally be available, however, at the moment funding is currently mostly Covid-19 related. Go Fund Me Pages are relatively easy to set up, no deadline etc. After discussion it was unanimously agreed for the Clerk to set up Go Fund me pages.

10. Proposal to divert Byway Open to All Traffic (BOAT) No. 4

The Shadwell Estate Manager reported that it was deemed necessary by Shadwell to re-route the BOAT to avoid unnecessary damage to agricultural land. It has become an issue for Shadwell rather than Natural England as this now concerns three byways. The current byway is not **instated**; Shadwell have installed a permissive byway as a proposed byway but NCC not happy. Alternative routes is outlined in the accompanying plan (red); the proposed route (blue route) follows the fence and would avoid nesting birds (heath currently

closed). Permissive byway (in orange) to be removed if approved by NCC. Most user groups agreeable. Main benefits would be: 1. Removing permissive byway which is causing confusion. 2. Stone Curlew would be less disturbed by the public. 3. Would allow a nicer view for walkers and allow for fence building (?) 4. Existing byway routes cause disturbance through different fields and causing H&S issues.

After discussion it was unanimously agreed to support the proposal.

11. Local Government Boundary Commission consultation on the new proposed NCC divisions

The Consultation was discussed at length and several anomalies reported; numbers seemed inaccurate and it was generally felt that the Parish wished to keep the status quo. Although, at the start of the calendar year the proposal seemed sensible and consistent, however, the most recent community review appears to be poorly thought out in order to make up the numbers; this proposal included combination of rural and urban which seemed not to make much sense; it was felt that it would be preferable for the Parish remain a rural division. Chairman and Vice Chairman to prepare a draft response to be put to the Commission.

12. Greater Thetford Partnership

The Chairman reiterated the key strategic issues considered necessary to ensure the economic viability of the SUE programme. :

- The need to upgrade Ely junction to maximise the excellent rail links from Norwich, via Thetford to the remainder of the UK.
- The PC to support the proposed transport proposals.
- The provision of new Primary Care facilities to support the growing SUE population as the present practices are too small and have no expansion room; a meeting to take place in November which Chairman will attend.

13. Kilverstone Alms Houses

1.	Balance brought forward	£13,024.29
	Expenditure	
	ICO Data Protection Fee	£ 35.00
	Total	£ 35.00
	Income	
	Rent 5 x £184	£ 920.00
	Rent 3 x £410.02	£ 1,230.06
	M & G	£ 28.97
	Total	£ 2,179.03
	Balance at 13 Oct 20	£15,168.32

2. It was reported that there had been a plumbing issue under the bathroom sink in No. 2, which has now been rectified. The cost of this will be reflected in the next report. At least two more signatories are required; clerk to investigate.

14. Peddars Way

- a. **Bridge over Blackwater** The proposed repair of the bridge over the Little Ouse

River from Knettishall into Norfolk had been postponed and the Clerk was asked to contact Claire Dickson at Suffolk Highways. It was then reported that the initial closure was for safety reasons while investigations were taking place in June, but further repairs would be required and in fact were carried out in the last week of September for another five years. Ms Dickson did not know why the PC was not informed and in fact had not known the exact date of the repairs.

- b. **Path restrictions** Norfolk Officers had informed the Chairman that the restrictions would be investigated and the owners asked to move the otter electric fence off the public path into their own property. The Clerk was asked to contact Norfolk Highways to ascertain progress and report back at the next meeting, however, no further update was available from Norfolk Highways.

15. Reports by Members

- a. **Environmental and CPRE** Nothing to report.
- b. **Community Safety** The following was reported.
 - i. On the weekend of 25/26th July a combined Norfolk/Suffolk police operation stopped 64 bikers in woodland areas. With the exception of three they were all riding legally. Those three were issued with a section 59 warning which means they any further infractions could result in their vehicle being confiscated. No record of any further scrambling bike incidents.
 - ii. The Camera Safety Partnership (CSP) visited the Rushford area on Wednesday 7th October. No incidents of note in the Parish except for a burglary in Arlington Way on Sunday 10th October at around 5pm.
 - iii. No SNAP or STAG meetings are being held due to Covid 19. The police have asked to be notified if the Parish are aware of any planned events leading up to Christmas, such as Remembrance parade, fireworks Christmas fayre etc. as they would like to know dates, times, how they would be organised and if there is a requirement for a police presence.
- c. **Rural** Nothing to report.

16. AOB

The following was reported:

- a. New book store opened in Riverside Walk.
- b. Cinema temporarily closed
- c. No formal remembrance event, only an invent in King's House Garden but by invitation only.
- d. Permission granted to dig under Nun's Bridges for repair
- e. Power upgrade in preparation for SUE
- f. Diss Road not proceeding according to plan, extension to the road works.
- g. 100th Anniversary of Jacky Fisher's proposal to the King. Film to be put together by granddaughter Mrs P Fisher.
- h. LGR and Devolution (white paper) is not proceeding
- i. School Governors requested in local schools/academies; please contact Councillor Chapman-Allen if interested.
- j. Final Clarity on restrictions regarding Covid-19 will be published soon. Spike expected early in 2021 and therefore volunteers requested.

17. Dates for next meetings

Next meeting to take place:

Tuesday 10 November 7.00pm (Full) via Zoom

The meeting finished at 20.15 hrs

Minutes agreed:

A M Poulter OBE
Chairman

Date: