

MINUTES of BRETtenham AND KILVERSTONE PARISH COUNCIL MEETING
Held by Zoom (due to Pandemic)
on 14 December at 1900

1. Attendance

The following were in attendance: Councillors Poulter, Engwell, Bick, Wright, Dawson and Hughes

Apologies were received and approved by the Chairman: Councillor Holmes-Stuart

Also in attendance: In attendance: Councillor Kybird (BDC); Askew (NCC).

2. Any Declared Matters of Urgent Business There were none.

3. Any Declarations of Interest There were none.

4. Minutes of the Meeting These had been circulated previously, were agreed and duly signed by the Chairman.

5. Matters Arising There were none.

6. Financial Report

Treasurer's Account

Balance CF at 10 Nov (Last Report): **£ 8,857.25**

Payments Out:

Cheque No. 277: Top Garden Services path and POS £ 81.00

Cheque No. 278: BHIB Insurance £ 554.99

Cheque No. 279: ND Howe Further repairs to POS £ 346.00

Payments Out Subtotal £ 981.99

Payments In:

BTO: 50% of pathway maintenance £ 157.50

Payments In Subtotal £ 157.50

Balance at 14 Dec 20 **£ 8,032.76**

Business Instant Access Account

Balance at 14 Dec 20 (includes interest Nov 20) **£ 11,580.20**

Balance All Accounts at 14 Dec 20: **£ 19,612.96**

Clerk to contact Artist to proceed with the restoration of both signs to prevent further deterioration.

Notice boards: it was reported that the boards needed some refurbishment and Councillor Hughes to investigate. It was also reported that some large adverts had been placed on the board in Arlington Way; clerk to remove and a notice to be put up stating:

“Any notices posted here without permission from the PC will be removed”.

Councillor Askew reported that Facebook might be an option to be considered at a next meeting. Clerk to investigate Facebook page options and contact Croxton PC.

7. **Budget**

The Vice Chairman clarified the draft budget amounts and part of reserves to be earmarked for bi-elections. Vice Chairman and Chairman to discuss more minor anomalies in the budget and will then be circulated with the minutes.

Precept The precept was then discussed and it was proposed that the precept be set at £5,700, an increase of 5% over last year in an effort to keep the running costs within the precept, in order to start building up the reserves again. Councillor Engwell then proposed and Councillor Dawson seconded a motion to increase the precept FY 21/22 by 5% to £5,700. This was agreed unanimously.

Resolved: to increase the precept by 5% to £5,700.00

8. **Planning**

The Vice Chairman reported that the application for 30 Arlington Way had been discussed among the councillors and it was agreed that the extension would jut out and therefore the following comment was proposed and agreed:

"The plans show that the proposed extension would have a frontage that is well forward of the existing building line. In fact, it is forward of the open porch roof line. The proposed extension would jut out from the existing property and, in particular, from the neighbouring property. This would have a very significant effect on the street scene, and this effect would be made more noticeable as the site is on a bend in the road (as shown in the block plan). To mitigate this effect, any side extension to this property should have a frontage no further forward than the existing main building line and not the lobby front line or the open porch line.

Additionally, the proposed extension is described in the application as a 'single-storey' extension' but it is, to all intents and purposes, a 2-storey extension as can be seen from the proposed front elevation.

The Parish Council recommends refusal of this application.”

Vice Chairman and Chairman to tweak comments before clerk submits to planning office.

Councillor Kybird took note of the comments.

9. **Local Government Boundary Commission consultation on the new proposed NCC divisions**

The consultation was discussed at length and it was noted that the County Council had

recommended the name be changed from Thetford East to Thetford East and Heathlands and it was agreed that this does not alter the PC's concerns that a mixed rural and urban division will not meet the rural requirements of the PC, particularly in view of the inevitable competition with the urban section and larger population. BDC Councillors had made their own submissions to the Commission website. The outcome of the present consultation phase is awaited. Further development awaited.

10. **Greater Thetford Development Partnership**

11. It was reported that Jack Weaver, the Partnership Manager, had been very proactive in promoting what the PC are trying to achieve; unfortunately the primary care issue still to be resolved and the outcome of the strategic review of the CCG is needed before any further action can be taken and there is no Partnership plan available yet.

12. **Kilverstone Alms Houses**

1.	Balance brought forward	£15,168.32
	Expenditure	
	Thetford Plumbing	£ 184.00
	Total	£ 184.00
	Income	
	Rent 5 x £184	£ 920.00
	Rent 2 x £410.02	£ 820.04
	Total	£ 1,740.04
	Balance at 14 Dec 20	£16,824.36
2.	Matters concerning extra signatories were discussed and it was agreed to add two other signatories; Forms to be obtained from M&G and CCLA; Barclays Bank to be contacted; Plumbing bill paid.	

13. **Peddars Way**

It was reported that NCC had agreed that a risk assessment needed to be carried out after taking the PC's comments on board.

14. **Reports by Members**

- a. **Environmental and CPRE** Nothing to report.
- b. **Community Safety** No specific incidents to report; a reminder to be aware of opportunistic criminals. Councillors Bick and Poulter to attend the District Policing Presentation via Zoom on 15th December.
- c. **Rural** Nothing to report.

15. **Correspondence for information**

- a. Road closures reported for A1066 and A11 between Thetford and Attelborough.
- b. There was a big 'Thank you' to Councillor Askew from resident in Arlington for helping getting street light fixed in her cul-de-sac.

16. AOB

- a. Councillor Kybird reported that a 5-year plan had been revealed for land supply to be released; It was also reported that covid numbers are going down including in Watton and Attleborough.

17. Dates for next meeting

Tuesday 19 January at 1900 via Zoom (Provisional)

Tuesday 23 February at 1900 via Zoom (Full)

The meeting finished at 2015hrs

Minutes agreed:

A M Poulter OBE
Chairman

Date:

Attachment: Budget 21/22