



## Treasurer's Account

**Balance CF at 16 May 19 (Last Report):**

**£10,842.98**

Payments Out:

Cheque No. 234: Top Garden Services - Grass Cutting/Weed May	£81.00
Cheque No. 235: Clerk Reimbursement Parish Online	£36.00
Cheque No. 236: A M Poulter Reimbursement – Paper	£44.55
Cheque No. 237: A M Poulter Reimbursement - Printer Cartridges	£275.50
Cheque No. 238: R Dawson Clerk Pay	£510.10
Cheque No. 239: Compass Point Plan Main Modifications	£135.00
Cheque No. 240: Jeff Redgrave - Repair to POS Fencing	£620.40
Cheque No. 241: Top Garden Services - Grass Cutting/Weed June	£81.00
Cheque No. 242: HMRC – Clerk Income Tax	£6.00
Payments Out Subtotal:	<b><u>£1,789.55</u></b>

Payments In:

None

**Balance at 17 Jul 19**

**9,053.43**

## Business Instant Access Account

**Balance at 17 Jul 19 (includes interest Jun & Jul 19)**

**£11,573.66**

**Balance All Accounts at Jul 19:**

**£20,627.09**

**b. Repair and Maintenance of the Arlington Way POS Fencing**

The Clerk reported that the full repair to the fencing had now been completed and an invoice received. Clerk has arranged payment. Compliments were passed on from residents to the PC regarding their approval of the Wildflower Meadow in the POS. The Vice Chairman reported that there was a small area, partly fenced, that still needed work. Jeff Redgrave consulted regarding placing a hedge in the area where old fencing had been removed. To be discussed in the Autumn.

- c. New Signatory Requirement** The Clerk reported that a new signatory was required and requested if possible that this should be one of the new Councillors in Arlington Way. Councillor Bick to be new signatory to the Lloyds account.

The Clerk also reported that the Annual Accounts and AGAR documents had been published on the website with appropriate notices. Copies available from Kilverstone and Brettenham offices.

- 8. Complaint on Process regarding 115 New Homes East of Arlington Way** The Chairman gave a broad outline about the general handling of this planning application. The application was refused by the Planning Committee and this was properly minuted. Soon afterwards, the applicant approached the Planning Department in order to propose changes to the planning application in order to increase the chances of it being accepted. However, this was not communicated to the public or reflected on the Planning Portal where it remained as

'undecided'. Some three weeks later, the Planning Committee's decision was ratified by Full Council and again minuted. There had been several letters of complaint sent by the public and the PC, but responses indicated what had happened was the correct process. In addition, the PC wrote to the Chief Executive of BDC which were not responded to. This led to the PC writing to the newly elected Leader of BDC outlining its concern that the Chief Executive was effectively ignoring the PC

At the meeting Councillor Chapman-Allen reported that changes had been made to the planning application procedures during and after meetings, included adding notes on the Planning Portal to reflect any outstanding issues for future planning applications. Councillor Chapman-Allen also stated that it was the PC's decision whether to pursue the complaint further by contacting the local Ombudsman but that the disdain showed by BDC officers in not properly responding to the PC's concerns should be reported and thus the PC would write to BDC.

9. **Emerging Local Plan (Main Modifications Consultation)** It was reported that the PC's letter had met the deadline and an acknowledgement received.  
<https://www.breckland.gov.uk/article/10585/Consultation-on-the-Main-Modifications-to-the-Local-Plan>
10. **Greater Thetford Development Partnership (GTDP)** The Chairman reported that the GTDP Board had met on 17 July. The Board will meet every six weeks; the Chairman has undertaken to look at the objectives which do not appear to deliver the vision to extend the Tech Corridor. The objectives were considered to need closer scrutiny due to lack of clarity, updates and detail. Primary Care was still an issue as well Thetford Railway Station. The PC to look at the objectives with a view to rewrite. A new regeneration manager has been appointed, however, the board still has no dedicated support. It was proposed and accepted that the PC pay £1,000 to contribute to create a new post to support the Board in its mission. The Chairman to circulate the objectives to the PC for comment. The Chairman requested nomination for a new board member, which the Vice Chairman accepted.
11. **Kilverstone Alms Houses**

a. **Financial Update**

**Balance brought forward            £17,334.11**

Expenditure

Council Tax	£ 230.00
Insurance	£ 451.48
Management Fees	£ 600.00
<b>Total</b>	<b>£ 1,281.48</b>

Income

Rent 4 x £184	£ 736.00
M&G	<u>£ 28.97</u>
<b>Total</b>	<b>£ 764.97</b>

**Balance at 17 Jul 19                    £16,817.60**

**Refurbishment of No. 2:**

- £11,000 is owed to the builders in order to finish the refurbishment, which will be paid upon completion. Around £5,000 will be left in the bank.
- Safety hand railing to be added to the rear entrance due to the height limit being borderline.

- The estate of Kilverstone is to have some stock fencing done and it has been agreed that it will cover the cost of the required fencing around the bungalow.
- Some of the superfluous driveway shingle to be removed by the builder.

Almost all work has now been completed except for a small number of snagging items; the property is now ready for occupation. Councillor Holms-Smith to investigate a press release about the Trust and its two refurbished homes on behalf of the Trust as its Trustee.

- b. **Alms House Trust Figures** It was reported that the year-end returns or the charity commission had been verified by the PC's internal auditor; it was proposed and accepted that the returns be agreed and allowing them to be returned.

## 12. Reports by Members

- a. **Environmental and CPRE** Nothing to report. In future, Councillor Wright to lead on CPR and Rural issues.
- b. **Community Safety** Nothing further to report. SNAP meeting took place on 25 June; PC Gilluley to be invited to speak at the next full PC meeting to report. Speeding still an issue, Clerk to look into SAM2 (Speed Awareness Message) sensor for Rushford and Arlington Way and report. Next SNAP Meeting to take place on 1 October in Attleborough (tbc)
- c. **Rural** Nothing to report.

## 13. Correspondence for information

The Clerk reported following correspondence had been received:

- Police Bedingfeld & Forest Newsletter for June and July, which has been added to the PC's website.
- Letter from Age Concern requesting a donation.
- Email from NCC regarding the Parish Roadside Tree Inspections on smaller, rural roads to identified those in decline due to ash dieback disease.
- Emails from Norwich Western Link informing the PC about the updated on linking the A47 to the Western End of Broadland Broadway and the NCC's Cabinet decision on a preferred route agreement.

## 14. Dates of next meetings

There being no other business, the PC agreed the following dates:

Wednesday 14 Aug 19 at 1930 in the Kilverstone Estate Office (Provisional)  
 Wednesday 18 Sep 19 at 1930 in the Kilverstone Estate Office (Full)

The meeting finished at 21.15

Minutes agreed:

M Engwell OBE  
 Vice Chairman

Date: