

that is not covered by the normal recurring costs in order to prepare a draft budget for year 2019/20 at the next full meeting.

7. Planning

- a. 3PL/2017/0578/O - BRETtenham: The outline application for up to 115 dwellings and open space with all matters reserved except access, on a 7.02 ha site located to the east of Arlington way. Tree issue remains and applicant has submitted revised tree planting and replacement plans. No date yet for the application to go before the Planning Committee.
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/0578/O>
- b. 3PL/2018/0401/F3PL/2018/0401/F – KILVERSTONE: The Planning permission application for land re-profiling to address differential settlement through soil recovery at Kilverstone Landfill Site was discussed. PC responded with 'No Comment'. No further updates.
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0401/F>
- c. 3PL/2018/0897/HOU – KILVERSTONE: Proposed single storey extension and alterations to Almshouse no 2. This has been approved.
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0897/HOU&from=planningSearch>
- d. Emerging Local Plan – No further updates. Adoption anticipated March 19.
<https://breckland.gov.uk/Emerginglocalplan>

8. **Thetford Community Governance Review.** Following the 2nd stage consultation, the Governance Review Sub-Committee have recommended that the Thetford Boundary be moved to incorporate all of the SUE south of the A11 and west of the A1075; this would mean that the current western boundary of Kilverstone would remain unchanged. The 3rd stage consultation is now underway and will finish on 28 September. A draft response from the PC and a draft flyer, accepting the revised proposals, had been circulated and agreed. In it, the PC agreed with the proposals for the 3rd stage of the review, but did not accept the need for an automatic further review prior to the commencement of development in the Kilverstone area. Flyers were distributed to councillors for distribution to households in their respective areas. The letter reply to the Governance Review would be signed by the Vice Chairman and posted as soon as possible.

9. **Joint Neighbourhood Plan Update** There is now a further consultation (with statutory consultees only) as one of the recommendations made by the Examiner over one of the boundaries in the Identified Protected Area (IPA) for Croxton was not accepted by BDC which has decided to extend the boundary of the IPA one field eastward of the Croxton Road. This modification is to be subject to 6 weeks consultation as required by Reg.17A (3) of the Neighbourhood Planning Regulations 2012. This will be followed by a final referendum starting, hopefully, in October. However, this change could be referred for re-examination subject to the nature of any representations received during the consultation.

10. **Greater Thetford Development Partnership.** The Board is due to meet in Sep for a brainstorming session with a full Board meeting in Oct. The Board now has 2 councillors from each of the PC/TCs and BDC. There are other members (eg the CSG Chairman) but they are non-voting. The PC has been promised that the Primary Care facilities issue will be addressed at the Oct meeting of the Board. The CSG meets tomorrow, with its new TOR and recruitment of Independent members underway. The issue of the train schedules, station facilities and parking is being addressed but thus far no concrete proposal have been put forward. In the meantime SUE Phase 1A for 343 homes is underway and the government money promised to address the lack of power and water/drainage issues for the SUE has been agreed.

11. Kilverstone Alms Houses

- a. Financial Update

Balance brought forward £8,179.45

Expenditure	
Council tax	£ 165.00
Breckland Planning	£ 206.00
Breckland Building Control	£ 192.00
Green Star Energy	£ 93.19
David Cutting (architect)	<u>£ 450.00</u>
 Total	 £1,106.19

Income	
Rent 4 x £184	£ 736.00
M and G	<u>£ 28.97</u>
Total	£ 764.97

Balance at 15th July 2018 £7,893.23

It was reported that the bill for the outstanding builder's use of electricity and the remaining standing charge on the old meter had been received from Green Star Energy.

- b. **Refurbishment of the second Alms House** The following was reported:
- i. That the Planning Application for the extension has now been approved.
 - ii. The drawings and the builders' contract are now available for signature.
 - iii. The anticipated cost is £75,995.00 plus VAT, and much of this is at a reduced rate. figure is slightly higher than previously discussed, but the roof size had to be increased by 3% in order to get the roof detail correct. This means that part of the invested savings will need to be moved to the current account in order to pay the bills. Councillor Holmes-Smith and Vice Chairman to arrange.
 - iv. There will be an additional cost, which is the same as No. 1, for the paving and driveway which will be considered after the removal of the outside brick shed, but it will probably replicate No. 1's drive and paving.
 - v. The works have already begun and the oversite is taking shape. The property has been bricked up to the damp course and has taken the brick rubble produced by the internal walls that need to be removed and the doors to be widened. All internal doors, floors, kitchen units and services have been removed.
 - vi. The builder has been requested to keep a photographic record of progress but any visits the councillors may wish to make are welcome.

It was proposed and accepted that wiring for night storage heaters be incorporated into the walls for the future.

12. Reports by Members

- a. **Environmental and CPRE.** Nothing to report.
- b. **Community Safety** The Vice Chairman attended the SNAP meeting at Attleborough Police Station on 6 September. The Highway Authority representative did not attend, so several questions on highways issues from attendees remain unanswered. Councillor Holmes-Smith reported that the survey was already underway. There was considerable interest in Community Speedwatch from most Parish representatives including that it was possible that one village might help another by providing volunteers to boost available numbers. There were no specific issues directly affecting us and the revised priorities were:
 - Speeding in various locations
 - Highway signage issue
 - Potential ASB from groups of youths in Attleborough
 - 'Boy racers' in Attleborough
- c. **Rural.** Nothing to report

13. **Correspondence for information** The Clerk/Vice Chairman reported following correspondence had been received:
- a. Email from Parishioner regarding restoration of the Rushford Village sign. Councillor Holmes-Smith stated that the Kilverstone sign was also in need of some refurbishment and agreed to contact the contractor to arrange an inspection and estimate for repair of both signs.
 - b. Email from Norfolk Police attaching the newsletter requesting that the Clerk print off a copy for viewing at each meeting as well as displaying a copy on all the notice boards.
 - c. Commemorative Benches.
 - d. Letter from Royal Mail regarding Scam-Mail. To be placed on website and notice boards.

14. **AOB**

- a. Councillor Herries reported that some Arlington Way residents had expressed concern that the school bus stopping on Castle Street for the collection and return of pupils was causing a potentially dangerous obstruction. This was exacerbated by parents' vehicles stopping/parking at the junction of Arlington Way and Castle Street. The Vice Chairman agreed to raise the issue with the relevant police authorities and suggested that the subject be raised at the next SNAP meeting.
- b. Councillor Herries reported that that hasp on the POS entry point lock had been broken. The Vice Chairman agreed to raise this with the POS contractor and to arrange a repair or replacement.

15. **Dates of Next Meetings**

Wednesday 24 Oct 18 at 1930 in the Kilverstone Estate Office (Provisional)

Wednesday 21 Nov 18 at 1930 in the Kilverstone Estate Office (Full)

The meeting finished at 2041.

Minutes agreed:

A M Poulter OBE
Chairman

Date: