**MEETING of BRETTENHAM AND KILVERSTONE PARISH COUNCIL**
**to be held at the KILVERSTONE ESTATE OFFICE**
**on Wednesday 13 December 2017 at 1930**

**AGENDA**

1. **Attendance** — Chairman
   Attendance, apologies and approval of absences

2. **Any Declared Matters of Urgent Business** — Chairman

3. **Any Declarations of Interest** — Chairman

4. **Minutes of Meeting 25 Oct 17** — Chairman
   Approve the minutes of the last meeting held on 25 Oct 17

5. **Matters Arising** (not covered by the agenda) — Chairman

6. **Financial Report** — Councillor Engwell/RFO
   a. Financial Position & transactions
   b. Change in Insurance Company
   c. Annual Audit
   d. Arlington Way POS and Riverside Path **-** consider quotes for 2018 for:
      i. Grass-cutting the POS and improving the wildflower area
      ii. Herbicide treatment/verge cutting of the Riverside Path.

7. **2018 Budget** — Councillor Engwell/RFO
   Consider the draft 2018 Budget

8. **Precept for 2018** — Councillor Engwell/RFO
   Consider precept for 2018

9. **Planning** — Chairman
   a. 3PL/2017/0578/O - BRETTENHAM: To update on the outline application for up to 115 dwellings and open space with all matters reserved except access, on a 7.02 ha site located to the east of Arlington way.
      http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/0578/O

   b. 3PL/2017/0199/F - BRETTENHAM: To update on the planning application to change to equine use and erection of two new yards including dwelling & garage, American barn, straw barn, horse walker to each & access roads on land east of Melton Paddocks.
      http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/0199/F

   c. 3PL/2017/1430/F – RUSHFORD: To Consider new proposal for the building of a new house on the land adjacent to Plane Tree House, Spaldings, Chair Hill, Rushford IP24 2SF.
      http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/1430/F

   d. Emerging Local plan Update
      https://www.breckland.gov.uk/pre-submission-publication

10. **Joint Neighbourhood Plan Update** — Chairman

11. **Rushford Traffic Survey Update** — Chairman

12. **Greater Thetford Development Partnership** — Chairman

13. **Kilverstone Alms Houses** — Councillor Holmes-Smith
    a. Update
    b. Refurbishment of houses

14. **Reports by Members**
    a. Environmental and CPRE — Councillor Homes-Smith
    b. Community Safety — Chairman
    c. Rural — Councillor Wright

15. **Correspondence for information** — Chairman and Clerk
    Correspondence will be made available for inspection at the meeting.

16. **Dates of Next Meetings** — Chairman