

**MINUTES of the  
BRETtenham AND KILVERSTONE PARISH COUNCIL MEETING  
held at the KILVERSTONE CHURCH CLUB  
Wednesday 21 March 2012 at 1930**

1. **Opening Remarks**                      The Chairman opened the meeting by welcoming everyone.
  
2. **Attendance**                              Apologies had been received from Neil; Mellor (Internal Auditor)  
  
The following were present:  
Councillors Tony Poulter, Martin Engwell, Stuart Holmes-Smith, John Connolly, Rae Herries and Peter Wright  
  
The following were in attendance:  
Councillors Ellen Jolly and Lady Kay Fisher (Harling and Heathlands Ward) (BDC)
  
3. **Any Declared Matters of Urgent Business**                      There were none
  
4. **Any Declarations of Interest**                      Councillor Kay Fisher (BDC) declared a personal and prejudicial interest in Item 8.
  
5. **Minutes of Meeting of 18 Jan 12**                      These had been circulated previously and were agreed and duly signed by the Chairman.
  
6. **Matters Arising**
  - a. **Red telephone box**                      Councillor Wright reported Shadwell Estate were taking the custody and care of it. The PC agreed to close this item.
  
  - b. **SE/10/0989 (Knettishall Airfield) – complaint**                      The Chairman reported he had received a reply from the local MP enclosing a response from the Under Secretary of State for the Department of Communities and Local Government affirming that if PCs have material concerns about planning determinations then ultimately the courts are the arbiters through judicial review.
  
  - c. **Knettishall Heath Support**                      Taken under Item 13.
  
7. **Financial Report**                      Councillor Engwell reported the state of the PC's finances as follows:

**Treasurer's Account**

Balance CF at 29 Nov 11 (Statement No: 16):	£3505.30
Payments In:	Nil
Payments Out:	
Cheque 000033: Notice Board Move/Repair	<u>£127.20</u>
Balance at 23 Jan 12 (Statement No: 17):	£3378.10

Cheques not yet shown in statement:

000032 (Chairman/Stationery)	£22.75
000034 (Chairman/Stamps)	£19.68
000035 (Clerk Mileage)	£41.60
000036 (Suffolk Wildlife Trust)	<u>£1000.00</u>
Total	£1084.03

**Balance at 21 Mar 12** **£2294.07**

**Business Instant Access Account**

Balance at 9 Nov 11 (Statement No: 6)	£21,509.99
Interest payments (Dec/Jan/Feb):	£2.70

**Balance at 21 Mar 12** **£21,512.69\***

**Balance All Accounts:** **£23806.76\***

\*£13,500 was provided by Abbey Homes for the long term maintenance of the Arlington Way Public Open Space and this is sum earmarked for this purpose.

8. **TAAP – EIP** The Chairman reported he had attended the 2 day Examination In Public of the submitted Thetford Area Action Plan. He had raised several points about the delivery of the vision and its objectives. It was accepted by the Inspector that the monitoring regime in the plan needs to have quantifiable before and after measures. However, despite some long discussions about the boundary of the Special Protection Area and some of the projects, it remains to be seen if any changes are now made to the plan following the Inspector's report which is due in the next month.

- a. **MTF Board** Councillor Engwell attended the Board meeting and raised the issue of equitable number of representatives on the Board and Programme Delivery Panel (PDP) and the need for deputies for both. It was agreed that the representative from the 2 Parishes should be allowed deputies and that this was an error in the minutes. However, the issue of each Parish having 2 members so as to have the same number as Thetford Town Council was deferred to the PDP for discussion and agreement. If the PDP considered this appropriate it should then be raised (again) with the MTF Board for approval.

Reports and/or Presentation were given on the major projects of concern to the MTFB, including the Bus Interchange, Riverside Regeneration, and the King Street Square development as well as other lesser projects.

Under AOB, Councillor Engwell raised the issue of the Riverside Walk and described the PC's proposal to improve the path with cooperation (but no funding) from the BTO, with a view to extracting some MTF funding. MTF funds were not forthcoming but was advised that BDC holds some S106 funds which may be available as 'match funding'. The PC needs to find out how to access these funds.

9. **Jubilee Woods Project – Riverside Walk** Councillor Engwell reported he met with Chris Gregory of the British Trust for Ornithology (BTO). BTO own a 10m strip of land from the bank of the river on Arlington Way side. This contains the majority of the existing riverside walk. A suitable access point in Arlington Way which could provide disabled access is in juxtaposition to the NCC marker post. Thus, the PC does not necessarily need to own the

land in order to improve the path. Chris Gregory gave me some contact names for other interested parties. It was agreed to proceed on this basis.

10. **Road Safety – Barningham and Kilverstone Roads** The Chairman reported he had met with the Police Traffic Officer and walked the roads in question. In sum the Traffic Officer agreed that the bridge on C147 over the Little Ouse River (Norfolk/Suffolk border) should be made priority one way and that Crab Apple Lane also ought to be one way south. He also agreed that traffic surveys would be useful on Barningham Road (thereby giving 2 data points on C147) before the advent of the new homes in Kilverstone associated with the MTF programme and one on Kilverstone Road (C148). The Chairman went on to report he had been in contact with the manager of S2 (the Highways area in which the PC sits) who has agreed to come back on the subject of the 2 traffic surveys sought. To this end, the Chairman had been contacted by the Highways Authority who agreed with the need for these surveys but that only one would be funded by NCC. He suggested it would be cheaper if the 2 surveys were conducted at the same time to save on labour costs and that he would establish the cost of one survey should the PC see fit to fund it. The Chairman put this to the PC and it was agreed the PC should fund one.

A more general debate then ensued over whether there was a need for speed activated [illuminated] signs but the Chairman explained that although this had been considered and that the PC had sought funding for a reversible sign from NCC, the PC had been unsuccessful in its bid and that at present there were no PC plans for them. It was agreed however there was merit in pursuing the original suggestion to extend the 30mph limit further north on the roads running downhill into the village from the north, noting this had been put to, and rejected by, the Highways Authority before.

11. **Knettishall Heath** The Chairman reported the grant to the Suffolk Wild Life Trust for £1,000 under S137 of the Local Government Act had now been made for the set-up of Knettishall Heath for use by local communities. Two ponies have been named “Brettenham” and “Kilverstone” respectively. The former is an 8 year old stallion of dark colour with 272 on its shoulder and 5 on its rump; the latter is a mare of 15 years and of normal colour with 271 on her shoulder and 2 on her rump.

12. **Planning**

a. **Applications** There have been no applications received.

b. **Local Planning** The Chairman and Councillor Engwell attended an NALC/CPRE funded Neighbourhood Planning Workshop on 13 March at the Poringland Community Centre. There were excellent briefs the new National Planning Policy Framework (effective from April 2012) which will enable the development of Neighbourhood Plans. We were briefed on the experience of Cringleford Parish which is in the process of finalising their Neighbourhood Plan for the large new development in their Parish adjacent to Cringleford village.

The message was that the PC could make its own Neighbourhood Plan in order to influence how developments might take place in the PC area and surrounds. These do not need to be large scale (such as the TAAP) but could be useful to have some control over where future developments might take place and the style or character of any such developments. We could, for example, identify areas of land with the potential for development and make known our views on what type of development might be appropriate. Would it be useful, for example, to use this system to make known how we believe the old Railway Station site at the entrance to Arlington Way should be developed? However, any Neighbourhood Plan sits in the family of plans and thus

forms part of the overall local plan which in the case of BDC is already in place. Neighbourhood plans are subject to an examination in public and local referendum.

**13. Reports by Members**

- a. **Environmental and CPRE** Nothing to report
- b. **Community Safety** The Chairman reported that the Safer Neighbourhood Action Panel (SNAP) is due to meet on 28 Mar 12.

PCSO Lynne Dobson has sent her apologies but sends the following crime summary:

2 domestics at the same address in Arlington Way  
1 domestic in Rushford  
1 domestic in Kilverstone

- c. **Rural** Nothing to report.

**14. Correspondence**

- b. Notification has been received from NCC of bus timetable changes for Apr 12.
- c. The NCV Community Rangers have carried out work in the PC area:
- Brettenham Road - Carriageway edge & footways over bridge cleared;
  - Whole Road - Sign cleaning and minor sign repairs;
  - Rushford Road - Holes filled at passing place near bridge;
  - Kilverstone Road - Sign cleaning and minor sign repairs;
  - Nursery Lane - Carriageway edge cleared and drainage kerb offlets cleared

**15. Date of Next Meeting**

Wednesday 18 Apr 12 at 1930 in the Kilverstone Church Club (for urgent matters only)  
Wednesday 16 May 12 at 1930 in the Kilverstone Church Club (Full, Annual Parishioners' and Annual General Meetings)

Minutes agreed:

A M Poulter OBE  
Chairman

Date:

Draft